



FOR OFFICE USE

Please email your intention to participate by April 1, 2024 to: mhammaker@darkecountyparks.org
Application deadline July 1, 2024.

\$25 late fee after July 1

Brought to you by Darke County Parks

BOOTH #	_____
Booth Size:	_____
Tent Rental:	_____
Ck. No.	_____ Date Rec.
Amount \$	_____
Insurance Received:	_____
Contract Signed:	_____
Confirmed	_____ Pkt. Mailed _____

2024 INVITATIONAL & JURIED BOOTH APPLICATION

PARTICIPANT INFORMATION

Name _____
 Business Name/Trade _____
 Address _____
 City, State, Zip _____
 Telephone/Cell # _____
 Email: _____

(Please write plainly; most of our correspondence is by email)

PARTICIPANT CATEGORY (Check one)

- Artist:** All items presented in this category must be *original works of art designed and executed by the artist* who is participating. Two-dimensional categories include but are not limited to paintings, drawings, photography, and prints. Three-dimensional categories include but are not limited to sculpture, pottery, and jewelry (must contain components designed and crafted by the artist).
- Antiques/Vintage Artifacts:** Furniture—formal, country, primitive, & vintage. Decorative Arts—paintings, folk art, textiles, ceramics, glass, brass, silver, pewter, iron, and architectural items. Antique toys, jewelry, and clothing can be included. All items must date from the 17th, 18th, 19th & early 20th centuries and be tagged with a price and description. Reproductions/fakes will not be accepted.
- Craftsmen:** Stained glass, furniture, quilting, sewing, handmade soap, gourd art, woodcarving, weaving, papermaking, leather works, jewelry and other unique handmade items. Items must contain components designed and crafted by the artist. No mass-produced or imported items please.
- Garden, Farmers' Market:** Botanicals and garden accents— growers of annuals, perennials, herbs, seeds unusual plant, shrub and tree specimens, container gardens, water gardens, bonsai/cacti, artistic and vintage garden statuary, containers, and garden furniture. Farmers' Market— fresh produce, organic products, pumpkins, dried and fresh flowers, homemade baked goods, honey, cider, roasted nuts, candy, etc. Locally grown produce will be given top priority by our Jury.
- Specialty Vendor:** Vendors accepted at our discretion because they have unique items that complement our event or theme. They fall outside the above-listed categories.

IMPORTANT DETAILS:

- Only one vendor/business per booth space. **No sharing of booths unless all involved pay the vendor booth rental fee.** For example, two friends want to share a booth. One is selling pottery, the other is selling jewelry. Both must pay a booth rental fee.
- **We highly recommend that you carry some form of insurance (ex. Business insurance, certificate of liability, etc). Do you have insurance? (Circle below)**

YES **NO**
- It is recommended that all vendors have one 2A-10B:C dry chemical fire extinguisher.
- This is a rain-or-shine event. **Those who leave early will not be guaranteed a space next year.** All vendor booths are expected to remain open during all festival hours—specifically, Saturday 10 a.m.–8:00 p.m. and Sunday 11a.m.–5p.m.
- Please send your application by July 1 to avoid the additional late vendor application fees of \$25. You will receive an email from us when you are accepted as a vendor. Further details will be sent to you the second week of July. **All paperwork and payment MUST be in our possession by July 1, 2024— NO EXCEPTIONS.**
- **There is no guarantee you will get the same booth you had last year. We do our best to accommodate everyone's wishes, but our decision is final.**
- To insure a quality event, all prospective **NEW** vendors will be screened through a jury process. In order to assist the jury in evaluating your work, photos of your products must accompany your application (digital photos accepted). The photos should be representational of what you will be exhibiting and selling. All decisions by the jury are final (booth fee returned if denied). We limit the number of vendors selling duplicate items. For example, we limit the number of vendors selling soap, jewelry, gourds, etc. in order to provide a variety of vendors. Preference will be given to returning vendors.

Please provide a detailed description of the items you will have in your booth:

Booth Rental: Please check the booth size you are renting.

- | | | |
|--------------------------|--|----------|
| <input type="checkbox"/> | 12' x 12' space (\$75) | \$ _____ |
| <input type="checkbox"/> | 12' x 24' space (\$150) | \$ _____ |
| <input type="checkbox"/> | Late fee (after July 1) if applicable (\$25) | \$ _____ |

Tent Rental: If you need a tent, we can rent one to you. A four-sided canvas tent will be ready when you arrive.

- | | | |
|--------------------------|------------------------|----------|
| <input type="checkbox"/> | 12' x 12' tent (\$145) | \$ _____ |
| <input type="checkbox"/> | 12' x 24' tent (\$290) | \$ _____ |

Total \$ _____

Submit original application to:

**Darke County Parks
Attn. Megan Hammaker
P.O. Box 801
Greenville, OH 45331**

Make check payable to: Darke County Parks

Check memo: Invitational & Juried Booth

Please read and sign the agreement below.

AGREEMENT

I agree that I will not hold Darke County Parks, The Gathering at Garst Committee, Garst Museum, and/or the Darke County Historical Society liable for damages to person, property, merchandise, or displays in the festival. I understand that nothing may be brought into the festival that has not been approved and that all applications are subject to jury approval by the Gathering at Garst committee. I understand that no booth fee refunds will be made after July 1, 2024. I understand that this is a rain-or-shine event. I understand that vendor booths will be expected to remain open during all festival hours (specifically, Saturday, 10 a.m.–10 p.m. and Sunday 11 a.m.–5 p.m.)

Signature _____ Date _____

If you have any questions or would like to send photos to us via email, you can reach us at:

Special Event Coordinator: *Megan Hammaker*

Phone: *937-548-0165*

Email: *mhammaker@darkecountyparks.org*

Please make a copy of this paperwork for your records.