



Adopt - A - Park Checklist

Please keep in mind that this checklist is designed for use at all of the parks. Therefore, it may have items not applicable to your park.

Please be sure to record the date and time spent per your visit and return the form within 48 hours after your walk by mail-Darke County Parks, PO Box 801, Greenville, OH 45331, email info@darkecountyparks.org, or dropping it off at the Nature Center.

Park:

Volunteer name:

Date:

Start Time:

End Time:

* Please answer all questions either "Y" or "N" per assigned Park *

Activity	Comments/Notes
Parking Lot	
Trash Pick Up	Trash removal is greatly appreciated. We are happy to provide trash bags. Filled bags can be dropped in the dumpster (by the barn) at Shawnee Prairie
Road Frontage / Perimeter Walk / Driveway	As you walk along the edge of the parking lot, please collect trash along the side of the road. Do you see any puddling, slick areas? _____
Fence/wheel stops	Are the wheel stops and fencing secure and in good condition? _____ Are any wheel stops missing or broken? _____
Signage	
Entrance sign	Is it visible from the road? _____ Any vandalism? _____
Welcome sign	Peeling letters? _____ Graffiti? _____ Is the sign readable? _____
Trail head	If there are other signs, report any broken parts or vandalism
Entrance Sign Flower Bed	
	Flowers blocking words on sign? _____ If so, try to move plants to the sides. This will allow for the plants for bloom fully and seeds to be generated.
	Old Growth? _____ If so, please trim 4-6 inches above the ground and if there are seed pods please drop them back into the beds.
	Did you pull the weeds? _____ What Prairie Plants are growing? List in comments
Bulletin Board	
Damage	Any Vandalism? _____ If so, please describe.
Rules and Regulations	Are they posted? _____ Are they up to date? _____
Maps	Are there any trail maps? _____ If so, how many? _____
Trails	
	Mark places along the trail that need maintenance on a park map for easier reference for the Parks staff. We can provide flagging tape.
Trash pick up	Please take a trash bag with you to pick up any small litter.
Pruner/lopper while you're walking	You shouldn't have to push any branches out of your way while walking down the trail. Did you trim anything back today? _____
Bench check	Are there any loose boards? _____ Graffiti? _____
Interpretive signs	If there are any, are they in good condition? _____ Are they clean? _____
Trail surface	Are there major obstructions (fallen trees/low area)? _____
Drainage	Note any areas that could be improved by draining water away from the trail, or providing a boardwalk to get past the wet spot.

Boardwalks	These structures are only at Shawnee Prairie .
Decking and fasteners	Any missing boards or nails? _____
Plant encroachment	Is the walk clear of vegetation? _____
Trash pick up	Please pick up any litter you see.
Benches	There are benches at Routzong, Coppess, Alice Bish, Eidson, Worth and Shawnee .
	Do you see any loose or broken pieces? _____
	Is it secure? _____
Bridges	There are bridges at Shawnee, Routzong, Turkeyfoot and Prairie Ridge .
Decking and fasteners	Do you see any loose or missing boards or nails? _____ If so, please list.
Handrails	Are the handrails steady and secure? _____ Graffiti? _____
Structural supports	Do not walk below the bridge unless you can do so safely. Look for any missing support beams, etc. Any missing? _____
Channel obstructions	Is the water flowing beneath the bridge? _____
Trash pick up	Please pick up any litter you see on or around the bridge which you can retrieve safely. Report any trash you cannot retrieve.
Overlook Decks	There are overlook decks at Shawnee Prairie, Tecumseh Point, Prairie Ridge, Turkeyfoot, and Winterrowd Wetlands (a bird blind) .
Decking and fasteners	Do you see any loose or missing boards and nails? _____
Handrails	Are the handrails steady and secure? _____ Graffiti? _____
Trash pick up	Please pick up any litter you see on or around the deck which you can retrieve safely. Report any trash you cannot retrieve safely.

Please include any comments or ideas you have for the Park to make it safer for the public.

Thanks for adopting the Parks!

“Those who can, do. Those who can do more, volunteer.”